

**Zonal Office, Bank of India, Muzaffarpur Zone, Pankaj Market, Saraiyaganj
Muzaffarpur (Bihar), Pin Code- 842001.**

NOTICE

REQUIREMENT OF CASH VAN FOR MOTIHARI AND SITAMARHI CURRENCY CHEST

Services of TWO cash vans on contract basis is required EACH ONE for Motihari Branch (shall be engaged with immediate effect) and Sitamarhi Currency Chest (Shall be engaged from 01/01/11) for which bids are invited from registered firms/agencies providing security services to banks/commercial institutions in the prescribed proforma enclosed on the terms mentioned below:

- a) Model and age of the vehicle: New Mahindra Bolero model , registered on or after 01/12/10. The vehicle must be registered with the RTO as a commercial vehicle. The vehicle must be registered in the name of person/firm offering the bid. The vehicle once deployed can not be replaced unless permitted by the bank /branch. Cash van may be deployed/re-deployed at any branch within the zone.
- b) Fitting of security equipment and modification in the standard design of the vehicle as specified by the Bank will have to be got done by the service provider at his/their own cost.
- c) A mobile phone with connection will have to be provided by the service provider.
- d) The contract will be on agreed consolidated monthly charges for a run of 2000 kms in a month which will include expenses i.e. fuel , oil , maintenance , repairs, registration and insurance, salary of the driver , any taxes/charges/penalties (including service tax applicable if any) for the vehicle payable to the government. Increase in agreed consolidated monthly charges because of hike in fuel price will not be considered for a lock in period of one year. Increase in agreed consolidated monthly charges because of hike in the fuel price will be considered only after expiry of lock in period of one year if there is a hike of at least 10% in fuel price . In case of hike of 10% or more in fuel price , a percentage increase in agreed monthly charges equal to half of percentage of increase in fuel price may be considered from next month.
- e) The payment for extra km run by the vehicle over and above 24000 kms will be made with the condition of 24000 kms or after 12 months whichever is earlier which will be considered for each vehicle separately in cases where more than one vehicle is deployed. The calculation of total run for payment of extra k.m will be on cumulative basis i.e total k.m run during the period for which payment of extra k.m is considered. If it exceeds 24000 k.m, then only payment of extra k.m will be made. Twelve months will be reckoned from the date of deployment of the vehicle.
- f) The vehicle will have to be made available for clear 8 hours excluding the travel time from parking place to bank) on all working days.
- g) Police verification report for the drivers of the cash van will have to be provided by the service provider. Such report in respect of replacement drivers will also have to be provided. However , incase a substitute driver is deployed for a few days , the service provider will certify the character and antecedent of the of the substitute driver. All statutory requirements in respect of the vehicle and the driver will have to be completed by the service provider.
- h) The contract will be for three years. During the period of contract, both the parties can terminate the contract by giving advance written notice of one month or one month's consolidated charges in lieu.
- i) If the services of the cash van is not made available to the branch for any reason , whatsoever , the service provider shall arrange an alternate vehicle with driver to the branch In case the

alternate vehicle is not provided, the branch shall be at liberty to engage a vehicle and the cost so incurred along with the proportionate charger for the number of day(s) of unavailability of the service will be deducted from the monthly charges payable.

- j) An amount of Rs. 10000/- (Ten Thousand only) as security deposit by means of DD/Pay order favouring BANK OF INDIA and drawn on any nationalized bank payable at Muzaffarpur should be submitted along with the quotation. Quotation without the security deposit will not be considered. The bank will return the security deposit of the unsuccessful bidders.
- k) Application form for Technical and financial Bid shall be collected from our office against payment of Rs. 100/- by means of DD/Pay order favouring BANK OF INDIA and drawn on any nationalized bank payable at Muzaffarpur. However, Application form may also be downloaded from our Bank's Website.
- l) The last date for submission of tenders is 18/12/10 till 2 p.m . Financial bids of only those bidders who are found technically qualified in Technical bids will be opened subsequently with due notice to all successful bidders in Technical bids.

Firms /agencies desirous of offering the services of cash van on contract basis on the broad terms mentioned above may submit their bids in the enclosed format , copy of which may be obtained from our Zonal Office . The bid in sealed cover will be submitted to Security Deptt at our Zonal Office on the above mentioned address by registered post or by hand delivery latest by 2 p.m on 18/12/10. The two bids should be sealed in separate cover and marked as "Technical Bid" and "Financial Bid" and then be submitted in a single sealed envelop with superscription "Offer for cash van on contract for Motihari Branch and Sitamarhi Currency Chest". Please note that in case the technical and financial bids are not submitted separately , the bid will be rejected. The bid received after the scheduled date shall not be considered. The bank shall not be responsible for postal delay. The bank reserves the right to reject any or all bids without assigning any reason for the same.

DATE : 06/12/10

Dy. Zonal Manager



Relationships beyond banking

TENDERS FOR CASH VANS ON HIRE BASIS

Tenders are invited for 2 cash vans each one for Sitamarhi Currency Chest (Shall be engaged from 01/01/11) and Motihari Branch (shall be engaged with immediate effect) (new Mahindra Bolero/Tata Sumo/SPACIO/Mahindra Camper Model vehicle) on Hire basis to be deployed at our above Chest/Branch. Firms applying should be in this business for atleast 5 years and should preferably have all India network. Firm should be registered under PF Act, ESI Act, Shop Establishment Act and should have atleast 2 running contracts with 2 commercial banks. Application forms for Technical and Financial Bid can be collected from our Office from 06/12/2010 against payment of Rs. 100/-. Last Date for submission of Tenders is 18/12/10.

Address for collection & submission of Applications forms:-

Bank of India, Zonal Office, Muzaffarpur Zone, Pankaj Market, Saraiyaganj Muzaffarpur (Bihar), Pin Code- 842001.

Dy. Zonal Manager

TENDER
(OPEN TO ALL VENDORS)
FOR

CASH VANS ON HIRE BASIS

FOR
SITAMARHI CURRENCY CHEST/MOTIHARI BRANCH

DATE OF ISSUE OF TENDER : 06/12/2010

LAST DATE OF SUBMISSION OF TENDER : 18/12/2010

DATE OF OPENING OF TECHNICAL BID : 21/12/2010



MUZAFFARPUR ZONE

Ref.No. ZO/MUZ/SEC/CV/OP/10-11/2

Date: 06/12/10

Tender Notice inviting services of Cash Van
(MAHINDERA BOLERO/TATA SUMO/SPACIO MODEL) with
complete security fitnigs on hire basis with driver

Sealed tenders are invited from reputed agencies having local office in Muzaffarpur for providing TWO cash vans each one for Sitamarhi Currency Chest (**Shall be engaged from 01/01/11**) and Motihari Branch (**shall be engaged with immediate effect**) with driver, on hire basis for transportation of banks cash for a period of three years. The tenderers are required to give complete Bio-data of the agency as their introduction alongwith the details as asked for in the tender. The tenders in the Bank's format duly signed should be submitted in the following manner at Bank's Security Department, Bank of India, Pankaj Market, Saraiyaganj Muzaffarpur (Bihar), Pin Code- 842001.

- (i) Covers should be superscribed as –
1st cover containing Technical Bid –
"Technical Bid for Cash Van on Hire Basis"

2nd cover containing Financial Bid –
"Financial Bid for Cash Van on Hire Basis"
- (ii) Tender forms are available at cost of Rs. 100/- per form by DD/ pay order at above mentioned address between working hours upto dated 18/12/10.
- (iii) Last date of submission of tenders is 18/12/10 till 2 p.m.
- (iv) Technical Bid shall be opened on 21/12/10 at above mentioned office at 11 a.m.
- (v) Financial Bid of only those bidders who are found technically qualified in Technical Bid will be opened subsequently with due notice to all successful bidders in Technical Bid.

Note :- Please note that the Bank reserves the right to reject ANY OR ALL BIDS without assigning reason for the same.

DY. Zonal Manager

MUZAFFARPUR ZONE



APPENDIX 'A'

TECHNICAL BID

1. Name of the applicant firm :
2. Address of the Registered Office :
3. Address of the Local Office Bihar State :
4. Type of Organisation :
(Proprietorship/Partnership/Pvt.Ltd.)
5. Name of the Proprietor/Partners/
Directors of Applicant with
address with Phone Numbers :
6. Name of the Registering Authority :
with date and registration number
7. Whether registered for Service Tax purpose : Yes/ No
If yes, mention number and date
(copies of latest service tax clearance
certificate to be enclosed).
8. Whether an Income Tax assessee : Yes
(copies of latest income tax clearance
certificate to be enclosed).
9. If you are registered in the panels of any :
other Govt./Public Sector undertakings/
Banks etc. Please furnish details
10. No. of Cash Vans held by applicant/Agency :
11. How much time shall the applicant/agency take :
to provide fully fabricated Mahindra
Bolero vehicle with the specifications
as given by Bank
12. Minimum time needed for termination : 30 days/ 60 days/
of agreement from either side. 90 days
13. Whether the agency has adequate : Yes/ No
parking space available within 5 kms
of Branch area or shall need additional
payment for parking space (please specify).
14. Whether you will resort to sub-contracting : Yes/ No
15. Whether the agency shall be able to : Yes/ No
provide cell/ mobile phone on each
cash van, if the same is to be kept in
possession of Bank round the clock

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16. Whether your agency shall accept one : Yes/ No

year lock in period for any increase towards rentals due to hike in FOL cost

17. Whether the driver shall be ready to carry out extra duty beyond 8 hours in case of need by the Bank : Yes/ No
18. Whether the agency shall be in a Position to provide another cash van immediately in case of break down of cash van enroute. : Yes/ No
19. Whether the agency shall be in a position to provide police verification report of the driver and its replacement before deploying the driver. :
20. Whether the agency is providing cash vans services to anyother customer. If yes, then provide the details alongwith Name of Customer, Period of Contract, Value of Contract etc. :
21. Details of the vehicle being offered: Make Model Regn no. Dte of Regn.
22. Documents to be attached: 1. Latest income tax clearance certificate
2. PAN NO.
3. Certificate of registration with reistrar of companies
4. Latest audut balance sheet
5. Certificate of registration under shop & Establishment act
6. Certificate of registration with EPF Organisation
7. Certificate of Registration from ESI Corporation
8. Certificate of registration for service Tax.

(Signature of Bidder)



MUZAFFARPUR Zone

APPENDIX 'B'

FINANCIAL BID

1. Name & Address of the applicant :
2. Monthly rental for providing one Tata Sumo/ Mahindra Bolero cash van with necessary security fittings as per Bank's requirement with Driver for 2000 kms per month : Rs._____ per month
3. Per km rates over & above 24000 kms To be paid after completion of 24000 kms or after one year whichever is earlier. : Rs._____ per Km.
4. Overtime charges per hour over & above above 8 hours working : Rs._____ per hour
5. Mobile telephone charges to be borne by the agency -
 - (a) Fixed Charges : Rs._____ per month
 - (b) Talk Time : Rs._____ per month
6. DD/PAY ORDER AMOUNT: Rs 10000/-
Date of issue:
Drawee Bank and address:

Date :

(Signature of Bidder)

Please mention the name and designation and affix rubber Seal

ANNEXURE "A"
Technical & Security Specifications of
Cash Van on Mahindra Bolero/Tata Sumo/SPACIO Model

1. A four door (two on front side, one in the middle and one at the rear) cash van shall be fabricated.
2. All doors (except rear) to have glass window pane with regulators.
3. All windows shall have 1" square thick wiremesh having 5" to 6" wide firing slot spread across the window on lower side of the window.
4. Front wind screen to have 1" square thick wiremesh in two partitions to cover wind shield from stone pelting.
5. All doors to have door lock from inside and outside and rear door to have internal (in-built lock) and aldrop with pad locking arrangement.
6. Cash cage to have fix partition (half portion made of thick tin sheet and upper half to have 12 mm square iron rod grill partition) in the front portion and a collapsible gate with double locking arrangement at the rear and folding rail at the ground.
7. Arrangement for seating shall be as under (in addition to driver seat) :-
 - (i) Co-driver seat.
 - (ii) Cash Cage in the middle.
 - (iii) Two seats having 30" length at the rear.
8. Rear door to have strong steps to board the boxes and on the cash van.
9. An alarm system with one panic switch each at co-drivers seat, middle seat & rear seat shall be provided. The same shall be connected directly with battery so that siren can be sounded even if vehicle is in "off" position.
10. Fans to be provided for co-driver, middle and two at the rear seat.
11. All doors to have independent locking system not connected with each other.
12. Roof of van to have thermocol support (except in cash cage) of 1½" or so.
13. One spare stepney shall always be carried alongwith the vehicle.
14. One call bell having press button at the rear seat and bell near drivers seat shall be provided.
15. One dry chemical fire extinguisher (one kg capacity) ABC type (stored pressure) shall be provided near driver seat.
16. One first aid box with adequate first aid kit shall be fitted near drivers seat.
17. All seats shall have a minimum of 6" seat cushion and also provided with washable seat covers.
18. The cash van shall be marked with "ON DUTY GOVT. OF INDIA".
19. Driver shall always have complete tool kit containing fan belts, air pump, spare bulbs, jack and handle and tools to open wheels and minor repairs.
20. Adequate numbers and length of box securing chains shall be provided in the cash cage firmly fixed with body of the vehicle.
21. The driver of the cash van shall have police verification report and the same shall be applicable for relieving driver also.

(Signature of Bidder)

