



### Relationships beyond Banking.....

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Pune Zonal Office.  
1162/6, Shivajinagar,  
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Pune 411 005

28/10/2009

### **REQUIREMENT OF PREMISES** **For our Bank's Branch at Shirdi, Dist. Ahmednagar** **On Ground Floor only**

Offers in two separate sealed covers containing technical details and financial details respectively are invited from interested parties, who are ready to lease out their ready possession premises located near Shirdi Devasthan, Shirdi, Dist. Ahmednagar, on long term lease basis, preferably for total 25 years (i.e. after five years further 4 options of every 5 years with reasonable rise in rent) on ground floor only with all amenities i.e. parking for staff / customers, Frontage 40', RCC construction, providing toilets, Electric & Water connections, Flooring Vitrified tiles (2'x2'). The carpet area of premises should be of 1500 sq. ft. approx. The cover, containing technical details should be marked Envelope No.1 and superscribed with, 'TECHNICAL BID' and the cover containing financial details should be marked Envelope No.2 and superscribed with 'FINANCIAL BID'. Both these covers duly sealed, should be put in a 3<sup>rd</sup> cover superscribed with, 'Offer of Premises for Bank of India at Shirdi, Dist. Ahmednagar' and all covers should bear the name and address / Phone No. of the offeror. The 3<sup>rd</sup> cover duly sealed should be addressed to the Zonal Manager, Bank of India, Zonal Office, Premises Department Pune on above address and submitted as detailed hereunder.

The offer needs to be submitted in Bank's prescribed format only which may be obtained from The Senior Branch Manager, Bank of India, Kopargaon Branch, Gadam Road, C.S.No. 1654, Kopargaon, Dist. Ahmednagar 423601, Phone Nos. 02423 223187 / 227025 between 10.30 a.m. to 2.30 p.m. on any working day up to 5.11.2009. The prescribed format may also be downloaded from our website. The format duly filled in, in all respect should be submitted along with Rs.1000/- (**Non refundable**) in the form of DD/Pay-Order favouring Bank of India & payable at Pune. Offers not accompanied by Demand Draft will be rejected. DD/ Pay orders must be kept in 'Technical Bid' cover.

The sealed offers will be received at our Kopargaon Branch, between 10.30 a.m. to 2.30 p.m. up to 6/11/2009. The Bank reserves the right to accept / reject any / all offers without assigning any reason whatsoever. No Brokerage will be paid by the Bank.

Dy. Zonal Manager,  
Pune Zone

PART I (TECHNICAL BID)

The Zonal Manager,  
Bank of India,  
Pune Zone.

Dear Sir,

The details of premises, which I / we offer to lease out to the Bank are as under :

1. Name of Owner/s
2. Share of each owner if any under joint ownership.
3. Title of the Property is Clear / Marketable : Yes / No.
4. Location :
  - a. Name of the bldg.
  - b. Number and street.
  - c. Ward/Area
5. Building :
  - a) Type of Building : (Residential/Commercial/Industrial/Mixed)
  - b) Type of construction : (Load bearing/RCC/framed structure)
  - c) Clear floor height from floor to ceiling.
  - d) Rentable Carpet area offered to Bank :**

At ground floor \_\_\_\_\_ sq.ft  
Total Carpet area \_\_\_\_\_ sq.ft.

- e) Specification of construction.
  1. Floor
  2. Roof.
  3. Walls
  4. Doors & windows.
  5. Are M.S. grills provided to Windows? Yes/No
- f. Running water facility available. Yes/No
- g. Sanitary facilities available. Yes/No
- h. Electrical supply with separate meter available Yes/No
- i. Parking facility. Yes/No
- j. Proof of Ownership / Clear Title Yes/No (Copy enclosed)

I/We agree to execute Lease Deed in Bank's standard format.

I/We agree that the fees payable is non refundable.

My/Our offer will be valid for next six months from the date of offer.

Place: \_\_\_\_\_ Signature of the offeror.

Date : \_\_\_\_\_ Name ::  
Address :

Phone

Encl: Plan of Premises.

PART II (FINANCIAL BID)

The Zonal Manager,  
Bank of India,  
Pune Zone

Dear Sir,

I./We offer to lease our premises located at

\_\_\_\_\_  
\_\_\_\_\_  
(other details of which are given in part I) at following rate :

<u>Carpet Area</u> In sq.ft.	<u>Rate per sq.ft. on carpet area</u> (Rs.)	Rent p.m. (Rs.)
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Ground Floor		
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I/We agree to :

- i) execute Lease Deed in Bank's standard format.
- ii) Bear all the taxes and cesses related to the premises.
- iii) Bear the cost of execution and registration of Lease Deed on 50:50 basis.
- iv) To lease the premises in favour of Bank for a total period of 25 years with increase in rent at \_\_\_% after every 5 years.
- v) Produce Proof of Ownership / Clear Title.

My/Our offer will be valid for next six months from the date of offer.

Signature of the offeror.

Place :

Date :

Name :

Address :

Phone No.