



BANK OF INDIA NAGPUR ZONE II

S.V.PATEL MARG, KINGSWAY, NAGPUR 440001.

TEL.0712-2531063, FAX 0712-2541034.

Ref: NZ II/ADMS/RRK/503

Date: 12.12.2010

REQUIREMENT OF PREMISES FOR GADCHIROLI BRANCH & LDO GADCHIROLI AT GADCHIROLI

OFFERS IN TWO SEPARATE SEALED COVERS CONTAINING TECHNICAL DETAILS AND FINANCIAL DETAILS RESPECTIVELY ARE INVITED FROM INTERESTED PARTIES, WHO ARE READY TO LEASE OUT THEIR READILY-AVAILABLE/PARTIALLY COMPLETED PREMISES.

THE BROAD REQUIREMENTS ARE:

1. **LOCATION:** ON MAIN ROAD, PREFERABLY NEAR THE BANK'S EXISTING GADCHIROLI BRANCH.
2. **APPROXIMATE CARPET AREA OF PREMISES:** 2700 SQ. FT.
3. OFFER SHOULD BE FOR LONG-TERM LEASE, FOR A MINIMUM PERIOD OF 15 YEARS OR MORE.
4. BUILDING SHOULD BE FULLY OR PARTIALLY COMPLETED. BUILDING WILL HAVE TO BE MODIFIED AS PER BANK'S REQUIREMENT.
5. GROUND FLOOR PREFERRED.
6. THE PREMISES SHOULD BE ABLE TO ACCOMMODATE BRANCH PREMISES, LDO OFFICE AS PER RBI NORMS AND ATM.

PROCEDURE FOR SUBMISSION OF OFFER:

- THE COVER CONTAINING TECHNICAL DETAILS SHOULD BE MARKED **ENVELOPE 1**, SUPERSCRIBED "**TECHNICAL BID**" AND SEALED.
- THE COVER CONTAINING FINANCIAL DETAILS SHOULD BE MARKED **ENVELOPE 2**, SUPERSCRIBED "**FINANCIAL BID**" AND SEALED.
- BOTH THESE ENVELOPES SHOULD BE PUT IN A THIRD COVER SUPERSCRIBED "**OFFER OF PREMISES FOR BANK OF INDIA AT GADCHIROLI**" AND SHOULD BEAR THE NAME AND ADDRESS AND PHONE NUMBER OF THE OFFEROR.
- THE THIRD COVER SHOULD BE SEALED AND ADDRESSED TO THE ZONAL MANAGER (PREMISES DEPT.), NAGPUR ZONE II, BANK OF INDIA BUILDING, 2ND FLOOR, S.V.PATEL MARG, KINGSWAY NAGPUR 440001.
- THE OFFER SHOULD BE IN THE PRESCRIBED FORMAT, AVAILABLE FROM THE BANK'S OFFICE AT BANK OF INDIA BUILDING, 2ND FLOOR, S.V.PATEL MARG, KINGSWAY, NAGPUR & ALSO WITH THE MANAGER BANK OF INDIA, GADCHIROLI BRANCH, CHAMORSHI ROAD, GADCHIROLI.
- AVAILABILITY - BETWEEN 11.00 AM AND 5.00 PM ON MONDAY TO FRIDAYS;
BETWEEN 11.00 AM AND 2.00 PM ON SATURDAYS.
- FORMS AVAILABLE – FROM 15.03.2010 TO 20.03.2010.
- COST OF FORM: Rs.100/-
- MODE OF PAYMENT: BY DD OR PAY ORDER FAVOURING BANK OF INDIA. PAYABLE AT NAGPUR.
- PERIOD FOR SUBMISSION OF COMPLETED FORMS: UP TO 22.03.2010 TILL 5.00 PM AT ZONAL OFFICE NAGPUR.

THE BANK RESERVE THE RIGHT TO ACCEPT OR REJECT ANY OR ALL OFFERS WITHOUT ASSIGNING ANY REASON WHATSOEVER.

NO BROKERAGE WILL BE PAID BY THE BANK

**DY.ZONAL MANAGER
NAGPUR ZONE- II.**